

Down-To-Earth (Vic) Cooperative Society Limited

Organising Committee

Minutes

Date: 29 October 2020

Time: 7:30pm

Online: <https://dte.coop/live.meeting>

#	Item	Raised by:																											
1	<u>Meeting Started</u>	Procedural																											
	7:48pm																												
2	<u>Election Of Chair</u>	Procedural																											
	Confirmation of Chairperson: Kate Shapiro (and Trevor Pitt) Confirm Minute Keeper: Elisa Brock																												
3	<u>Acknowledgement of Country</u>	Procedural																											
	Minute's silence in mourning for recently destroyed sacred trees.																												
4	<u>Attendance</u>	Procedural																											
	<table border="0"> <tr> <td>Jack Wells</td> <td>Suzie Helson</td> <td>Gary Lasky</td> </tr> <tr> <td>Lindy Hunt</td> <td>Andrew Wilkinson</td> <td>Ellen Brogan</td> </tr> <tr> <td>David Cruise</td> <td>Kate Shapiro</td> <td>Aaron Shipperlee</td> </tr> <tr> <td>Lance Nash</td> <td>Kathy Ernst</td> <td>Bruce Pinney</td> </tr> <tr> <td>Tania Morsman</td> <td>Skye Fitzpatrick</td> <td>Melody Braithwaite</td> </tr> <tr> <td>Darrylle Ryan</td> <td>Robin MacPherson</td> <td>John Magor</td> </tr> <tr> <td>Ian Hales</td> <td>Trevor Pitt</td> <td>Rick Gill</td> </tr> <tr> <td>Elisa Brock</td> <td>John Reid</td> <td></td> </tr> <tr> <td>Mark Helson</td> <td>Marty Schwartz</td> <td></td> </tr> </table>	Jack Wells	Suzie Helson	Gary Lasky	Lindy Hunt	Andrew Wilkinson	Ellen Brogan	David Cruise	Kate Shapiro	Aaron Shipperlee	Lance Nash	Kathy Ernst	Bruce Pinney	Tania Morsman	Skye Fitzpatrick	Melody Braithwaite	Darrylle Ryan	Robin MacPherson	John Magor	Ian Hales	Trevor Pitt	Rick Gill	Elisa Brock	John Reid		Mark Helson	Marty Schwartz		
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5	<u>Confirmation of Previous Meeting Minutes</u>	Procedural																											
	Minutes for 22-10-2020: confirmed	PBC																											
	Minutes for 16-09-2020: To be posted online and confirmed next meeting. Much thanks to Melody for typing up these minutes from the audio.																												
6	<u>Task Check List</u>	Procedural																											
	Due to a change in agenda keeping procedures, at end of meeting, agenda items need to be reviewed to decide which ones need to be carried over to next meeting. Someone must be appointed to reinstate these items on data.dte.org.au																												
7	<u>Correspondence / Payments</u>	Procedural																											
	<ul style="list-style-type: none"> Malcolm Matthews: Policy matter regarding donations – deferred until FinCom writes to OC about this. Sue Helson: NRAR inspectors are pleased with the completed riverside cleanup – await formal report. 																												
	<u>Insurance Invoices to Pay</u>	12858																											
	Motion: That the OC pays the Acuri vehicle insurance invoices of \$2,765 for Farm MV and \$1,565 for CMV (fire truck).	Deferred until after SGM																											
8	<u>Woorooma Rates to Pay</u>	12859																											
	Motion: That the OC pays the 2020/2021 rates for Woorooma: \$470 for Lot 1 and \$513.80 for	Deferred until																											

	Lot 51.	<i>after SGM</i>
9	<u>AGM Notice Preparation</u>	12861
	<p>Robin requests apology from Coral and John Magor in relation to statements about the cancellation of September SGM and resignation of General Meeting Working Group.</p> <p>Motion: that the OC appoints John Reid to produce the AGM notice with any help he wishes to recruit.</p>	<p><i>Moved: David</i> <i>Seconded: Lindy</i></p> <p><i>PBC</i></p>
10	<u>Missing Minutes from the Board</u>	12860
	<p>Motion: The OC requests the board to make meeting minutes available to members via dte.org.au - Someone needs to be identified to action this item should it pass.</p> <p>Action: David and Kate to find what Board minutes are missing from last 12 months. Any approved minutes to be uploaded. To report back to OC with list of missing minutes.</p>	<i>Deferred until action item completed</i>
11	<u>FinCom Budget</u>	12856
	Motion: That FINCOM Funding Budget of \$27,000 be approved by OC and the funds distributed to FINCOM when sufficient funds are appropriated to OC at upcoming SGM 5th Nov 20	<i>Deferred until after SGM</i>
12	<u>DTE 2020 AGM Director Nominee Forum</u>	12857
	Motion: That John Reid and Tania Morsman be appointed to organise the DTE 2020 AGM Director Nominee Forum.	<p><i>Moved: John M</i> <i>Seconded: Lindy</i></p> <p><i>PBC</i></p>
13	<u>Web Hosting</u>	12843
	<p>Motion: The motion is to</p> <p>A. For DTE's online presence, including confest.org and dte.coop to be moved to the same hosting package of dte.org.au</p> <p>B. For David Cruise to provide individual cpanel access to all our current IT facilitators so that they can move everything over and continue to administer the services they run.</p>	<i>Discussed</i>
14	<u>Items Deferred</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • Woorooma rates • Insurance invoices • Fincom budget • Subcommittee facilitation <p>Action: John R. to ensure deferred agenda items are relisted for next meeting.</p>	<p>12858</p> <p>12859</p> <p>12856</p> <p>12854</p>
15	<u>Carried Resolutions</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • That the OC appoints John Reid to produce the AGM notice with any help he wishes to recruit. • That John Reid and Tania Morsman be appointed to organise the DTE 2020 AGM Director Nominee Forum. 	<p>12861</p> <p>12843</p>
16	<u>Actions to be Taken</u>	<i>Procedural</i>
	<ul style="list-style-type: none"> • David and Kate to find what Board minutes are missing from last 12 months. Any approved minutes to be uploaded. To report back to OC with list of missing minutes. • John R. to ensure deferred agenda items are relisted for next meeting. 	
17	<u>Next Meeting Date & Time Confirmation</u>	<i>Procedural</i>
	Thursday, 12 November 2020, after CC mtg	
18	<u>Meeting Ended</u>	<i>Procedural</i>
	10:45pm	